

PLACER COUNTY AIR POLLUTION CONTROL DISTRICT

APPROVED BUDGET FISCAL YEAR 2005 - 2006



**11464 B AVENUE
AUBURN, CA 95603**

EXECUTIVE SUMMARY

Fund Summary:

The District Budget is organized into three separate funds, each with its own revenue and expenditure accounts. The three funds are briefly described below:

- **The Operations Fund** is used for the purpose of conducting the business of the District not covered by the other two funds. The revenue sources for this fund are: permit fees, fines, state subvention, interest derived from these sources, Per Capita Assessment, and administrative fees. The Non-Tort Defense Fund is a sub-fund of the Operations Fund and is set aside for the legal defense of the District.
- **The DMV Fund** is a restricted fund that is to be used to reduce mobile source emissions and to carry out related California Clean Air Act activities, such as: air monitoring, air modeling, emission inventory assessment and identification, control strategies, air quality planning, public information, and direct incentives to reduce mobile source emissions. The DMV Fund has three sources of revenue – DMV (AB 2766) Fees also referred to as Vehicle Surcharge Fees, interest derived from these funds and a portion of the Placer County Planning Department application fees that offset work done by the Placer County Air Pollution Control District's Planner. This work falls under the guidelines established for the expenditures to the DMV fund and therefore the revenue from the Planning Department application fees offsets the cost of the Planner's salary to the DMV fund. In April 2005, the Vehicle Surcharge Fees were increased from \$4.00 to \$6.00 per vehicle in Placer County. The District began receiving the increase in June 2005. Additionally, a sub-fund to the DMV Fund is the Air Monitoring Fund for Union Pacific Rail Road Company (UPRR) – Roseville. This revenue source is from the contract with UPRR dated December 9, 2004 and is for the sole purpose of monitoring for diesel particulate matter (DPM) in the air around the JR Davis Rail Yard in Roseville. The funding is separated from the rest of the DMV Fund for purposes of tracking expenditures associated with the JR Davis Rail Yard air monitoring project.
- **The Mitigation Fund** is a restricted fund that is used only for the purposes described in each individual mitigation plan. The revenue sources for this fund come from mitigation plans approved at the discretion of the Land Use Authorities. Because the District cannot predict which of these plans will be approved, the revenue for this fund is not budgeted.

Highlights:

The Approved Budget for Fiscal Year 2005-06 (\$4,267,590) reflects a 24% increase over the Final Budget for Fiscal Year 2004-05 (\$3,445,190). Most of the increase is due to the increase in the Vehicle Surcharge Fee (AB2766 – DMV) from \$4 to \$6 per vehicle registered in Placer County. This is 20% (or \$681,000) of the 24% increase that will be totally expended in Clean Air Grants in the Fiscal Year 2005-06 cycle. The remainder of the increase consists of negotiated cost of living increase to the existing staff's salaries and benefits – 2.5% (\$90,564) and the addition of a full-time associate planner – 1.5% (\$63,690) in the Air Monitoring/Planning Section of the District. The Associate Planner position is being requested as an addition to the Planning and Air Monitoring Section to assist in the review

and comment on all jurisdiction's environmental documents as well as aiding in the implementation of project mitigation measures. Other functions will include responsibilities in the District's Clean Air Grant and other incentive programs, as well as participation in regional planning efforts such as the SACOG Blueprint project and the area's 8-hour ozone attainment plan.

As per past practices and budgets, the District will augment its staffing to fulfill core functions and maintain level of service demands through the use of service contracts, extra-help/part-time employees and student interns.

The Budget for Fiscal Year 2005-06 provides for the following programs and enhancements that will allow the District to fulfill its mission:

- Clean Air Grants totaling \$1,470,022 (\$200,000 from the Mitigation Fund and \$1,270,022 from the DMV Fund.)
- A full-time associate planner, for the Planning and Monitoring Section - \$63,690.
- Continued 2,000 hours for enforcement, investigative and public information support provided by on-call extra-help personnel - \$50,508.
- Continued 2,000 hours of student intern help - \$23,550.
- Continued 960 hours for an extra-help administrative secretary to aid in the transition to a new facility and maintain current clerical functions - \$17,092.
- Continued 500 hours for extra-help Permitting/Inspection Specialist - \$ 13,153.
- \$31,698 commitment to the State Implementation Plan update for the 8-hour ozone attainment plan.
- Additional contribution to the Non-Tort Defense Fund - \$30,000.
- Computer upgrades and Software Maintenance - \$55,030.
- Rule Development support - \$30,000.
- Land Use Tracking Database Project with SACOG - \$25,000.
- Public information support (Ogilvy) - \$15,000.
- Air Monitoring Projects (Roseville and Tahoe) - \$72,500.
- Mobile Source Project Assistance (TIAX) - \$25,000.
- Co-funding of the Locomotive Emission Hood Project - \$50,000.
- Air Permitting Specialist Contract - \$61,000.
- Naturally Occurring Asbestos Mapping Enhancement - \$20,000.
- Clean Air Challenge Curriculum - \$10,000.
- Moving Expenses to the new Land Use Building - \$22,240
- Electronic Filing System (Document Management) - \$24,000
- Continued Agricultural Department Support for GDF Inspections - \$15,000
- County Services (IT Support and A-87 fees) - \$149,356
- PPEO/County Negotiated Salary and Benefits Increase - \$90,564.
- Continued support of core functions and programs keeping with the Mission Statement of the District.
- A maintained balance in the Operations Fund. This budget maintains an Operations Fund Ending Balance of \$212,215, which is 5% * of the total Proposed Budget for Fiscal Year 2005-06.

* It is recommended by the National Advisory Council on State and Local Budgeting for the Government Finance Officers Association to maintain an ending balance in the operation fund of between 5 and 15% in case of any unforeseeable catastrophic event.

PLACER COUNTY AIR POLLUTION CONTROL DISTRICT
FY 2005-06 BUDGET SUMMARY COMPARISON
CONSOLIDATED FUND SUMMARY

	ACTUAL CONSOLIDATED FUNDS FY 02-03	ACTUAL CONSOLIDATED FUNDS FY 03-04	ACTUAL CONSOLIDATED FUNDS FY05-06	FINAL BUDGET CONSOLIDATED FUNDS FY 04-05	ACTUAL CONSOLIDATED BUDGET FY 05-06
REVENUE:					
Permit Fees	535,857	596,191	166,049	556,375	681,923
Fines	73,056	29,370	-	20,500	20,100
Interest	79,462	56,506	-	60,000	71,500
State Subvention	92,385	94,141	-	95,250	95,667
State Vehicle Surcharge Fee (AB2766)	1,145,704	1,112,063	146,585	1,100,000	2,043,750
Burn / Land / Other	525,734	89,837	10,589	71,029	51,479
Mitigation Fees		297,527	-	250,000	0
Per Capita Assessment		137,800	-	143,830	149,250
Miscellaneous	10,090	11,014	703	16,000	42,045
Total Revenue:	2,462,289	2,424,448	323,926	2,312,984	3,155,715
TOTAL FUND CARRY OVER PREVIOUS FY	1,210,939	1,192,733	1,182,384	1,132,206	1,134,809
TOTAL FUNDS AVAILABLE	3,673,228	3,617,181	1,506,310	3,445,190	4,290,524
EXPENSE:					
Salary & Benefits	786,913	1,025,171	33,009	1,297,559	1,457,586
Supplies & Services	620,630	709,804	21,720	605,716	926,322
Clean Air Grants	1,072,114	750,000	-	1,000,000	1,495,022
Equipment					
Total Expense:	2,479,656	2,484,975	54,729	2,903,275	3,878,930
Ending Fund Balance:	1,193,571	1,132,206	1,451,581	541,915	411,594 *
Encumbered Funds (Funds already committed)	1,526,414	1,596,526	2,193,752	1,596,526	2,241,134 **
TOTAL FUND BALANCE	2,719,985	2,728,732	3,645,333	2,138,441	2,652,728

*The "Ending Fund Balance" for the Proposed Budget FY 2005-06 is the consolidated total for the following fund balances:

Unrestricted Fund	\$212,215
DMV (AB2766) Fund	11,888
Mitigation Fund	97,490
Non-tort Defense Fund	90,000
Ending Fund Balance	\$411,594

**The "Encumbered Funds" for the Proposed FY 2005-06 are consolidated from the following:

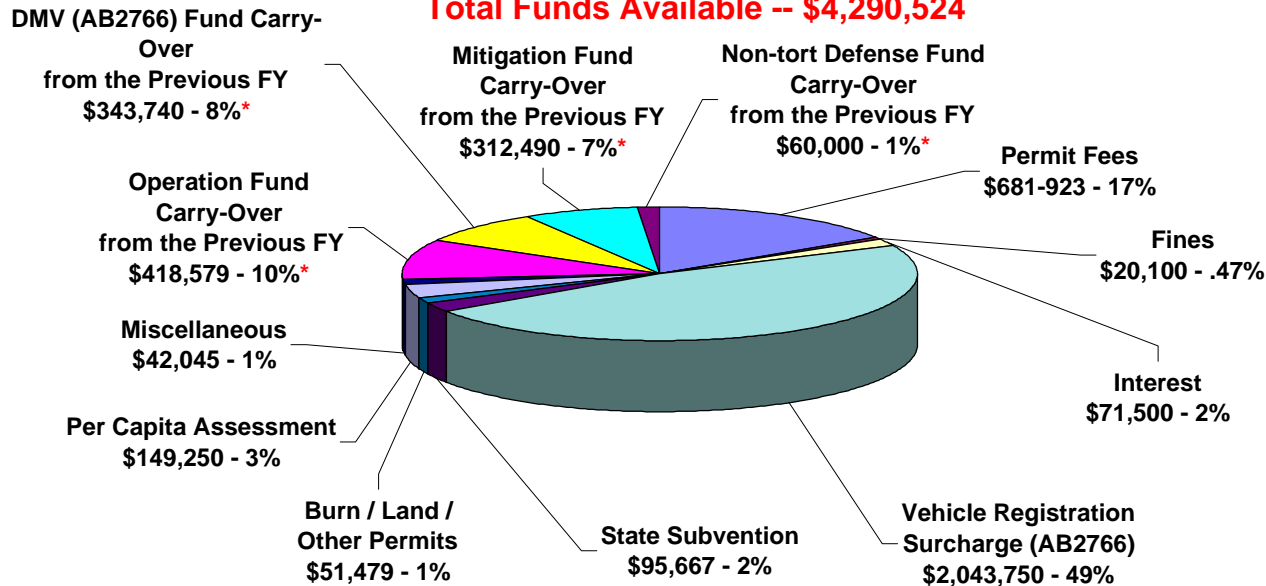
Unrestricted Fund	\$61,030
DMV (AB2766) Fund	1,634,448
Mitigation Fund	485,656
Backup Generator Fund	60,000
Encumbered Funds	\$2,241,134

Most of the encumbered funds (92.5%) are Clean Air Grants that have been awarded to Placer County recipients over the last three fiscal years. The funds have not been dispersed because the contracted clean air projects have not been completed.

Consolidated Funds Available

for FY 2005-06 Approved Budget

Total Funds Available -- \$4,290,524



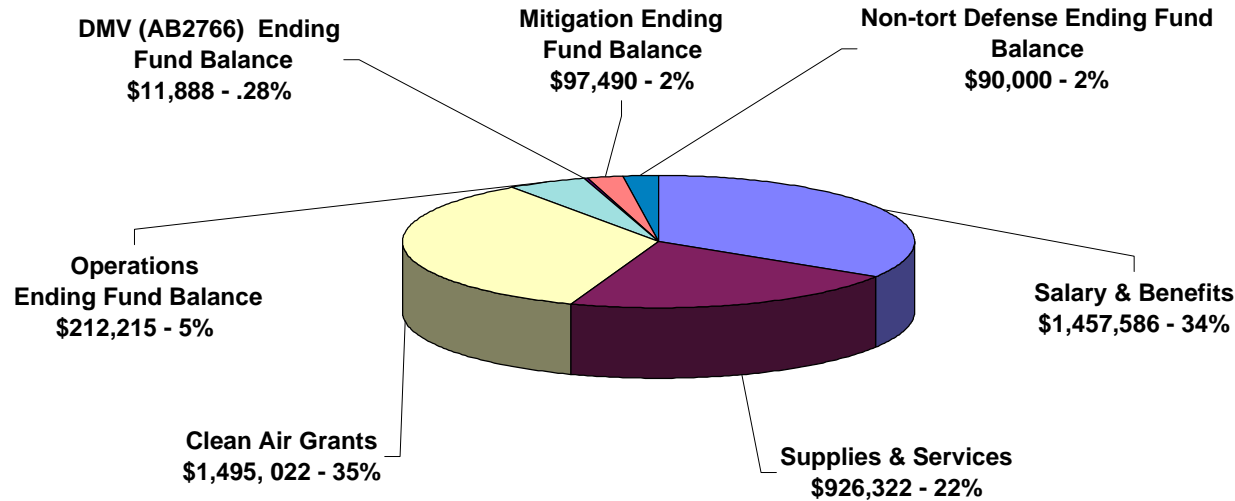
*The total "Fund Carry-Over from the Previous Fiscal Year is \$1,134,809 (based on Actual Revenue and Expenditures for FY 2004-05).

Funds Available:	Approved Budget		Final Budget		% Change
	FY 2005-06	%	FY 2004-05	%	
Permit Fees	681,923	16%	556,375	16%	22.57%
Fines	20,100	0%	20,500	1%	-1.95%
Interest	71,500	2%	60,000	2%	19.17%
DMV (AB2766)	2,043,750	48%	1,100,000	32%	85.80%
State Subvention	95,667	2%	95,250	3%	0.44%
Budget Revision for CAGs from the Mitigation Fund	0	0%	250,000	7%	-100.00%
Burn / Land / Other Permits	51,479	1%	71,029	2%	-27.52%
Per Capita Assessment	149,250	3%	143,830	4%	3.77%
Miscellaneous	42,045	1%	16,000	0%	162.78%
Operations Fund Carry-Over from the Previous FY	418,579	10%	468,562	14%	-10.67%
DMV (AB2766) Fund Carry-Over from the Previous FY	343,740	8%	150,751	4%	128.02%
Mitigation Fund Carry-Over from the Previous FY	312,490	7%	482,893	14%	-35.29%
Non-tort Defense Fund Carry-Over from the Previous FY	60,000	1%	30,000	1%	100.00%
TOTAL FUNDING SOURCES	4,290,523	100%	3,445,190	100%	24.54%

Consolidated Fund Usages

for FY 2005-06 Approved Budget

Total Fund Usage -- \$4,290,524



Fund Usage:	Approved Budget		Final Budget		% Change
	FY 2005-06	%	FY 2004-05	%	
Salary & Benefits	1,457,586	34%	1,297,559	38%	12.33%
Supplies & Services	926,322	22%	605,716	18%	52.93%
Clean Air Grants	1,495,022	35%	1,000,000	29%	49.50%
Operations Ending Fund Balance	212,215	5%	206,257	6%	2.89%
DMV (AB2766) Ending Fund Balance	11,888	0%	7,765	0%	53.10%
Mitigation Ending Fund Balance	97,490	2%	267,893	8%	-63.61%
Non-tort Defense Ending Fund Balance	90,000	2%	60,000	2%	50.00%
TOTAL FUND USAGE	4,290,523	100%	3,445,190	100%	24.54%

PLACER COUNTY AIR POLLUTION CONTROL DISTRICT**Listing of Approved Programs, Projects and District Enhancements****APPROVED BUDGET FOR FY 2005-06**

Name:	Amount
Bike to Work Week Program	\$ 800
ALASET - Clean Air Week	1,000
Moving Expenses	2,240
Urbemis Software Program Upgrade	2,500
SACOG Planning Forum	2,500
Temporary Help Agency	3,500
VOC Analyzer for Dry Cleaners	4,000
Air Quality Survey	5,000
2 Laptops/Power Point Presentation Equipment	5,530
Tahoe Inspections - NSAQMD MOU	5,600
CAP to CAP attendance - APCO and 1 director	6,000
Fiscal Audit (Biennial)	7,500
Spare the Air Program / CMAQ Match	7,500
Clean Air Challenge Curriculum	10,000
Monterey AQMD - Air Toxic Program	12,000
Public Outreach/Public Relations Assistance (Ogilvy)	15,000
Mowdown (Mower replacement program)	15,000
GDF Inspections - Ag Dept	15,000
New Building Furnishings	20,000
Naturally Occurring Asbestos Mapping	20,000
Electronic Filing System - Document Handling	24,000
Mobile Source Project (TIAX)	25,000
TRPA/Tahoe Air Monitoring Project	25,000
Land Use Tracking Database (SACOG)	25,000
Indirect Source Rule Analysis/Rule Development PH II	30,000
State Implementation Plan Update - Participation	31,698
Computer/Software Maintenance	47,000
Air Monitoring Projects - Roseville	90,750
Locomotive Emission Hood Project	50,000
Air Permitting Specialists Contract	81,000
County Services	149,356
Extra Help - Permitting/Inspection Specialist/500 hours	13,153
Extra Help - Administrative Secretary /1,000 hours	17,092
Extra Help - Continuing Interns (2)	23,550
Extra Help - Continuing Enforcement Specialists/2000 hours	50,508
Associate Planner (new position)	63,690
PPEO/County Negotiated Salary and Benefits Increase	83,777
Core of the Operational Budget (Minus the above projects)	1,237,578
Core of the DMV Fund Budget (Minus the above projects and \$1,295,022 in CAGs)	566,679
Core of the Mitigation Fund Budget (Minus the Mowdown project and \$200,000 in CAGs)	-
Clean Air Grants	1,495,022
TOTAL	\$ 4,290,523